

your address
University of Pittsburgh
Pittsburgh, PA 15260

August 30, 2010

title, address etc to whom
letter is written

Dear Sir:

I am writing to inform you that I will not accept your paltry job offer unless you raise the salary to at least \$300,000 per annum and provide me with a personal chef, masseuse, and life coach.

Sincerely,

I.M. Great
Exalted Serene Highness